

## IILF CHENNAI 2025 - BRIEF USER MANUAL FOR ONLINE BOOKING PROCESS

1. Only the companies which have successfully registered for IILF 2025 through ITPO's portal will be able to participate in the online booking process.
2. Registered applicants have to login with the user credentials.
3. On the dashboard you will see the Button for Stall Booking for IILF 2025. You may also use the following navigation to reach the Book Stall Menu from the left-hand menu bar.

Exhibition--> Registered Exhibitions

4. Click on **Registered Exhibitions** to proceed for booking.

The screenshot displays the ITPO portal interface. On the left is a navigation menu with options: Dashboard, Exhibitions, Booked Stall List, Booked Service List, Buy Services, Association Members, Company Setup, and Bank Account Setup. The main content area is titled 'Registered Events' and features a circular logo for the 'India International Leather Fair 2025 (Chennai)'. To the right of the logo, the event details are listed:

<b>Kreesto</b>	
<b>India International Leather Fair 2025</b>	
Event Duration	Event Location
01/02/2025 -to- 03/02/2025	Chennai Trade Centre, Chennai
Registration Date	Stall Booking Date
Open	NA

On the right-hand side, there are three orange buttons: 'Details', 'Book Stall', and 'Terms & Conditions'.

5. Click on **Book Stall**. The following page will appear.

**Note !**

- Please note that the layout / stalls are not to scale.
- Kindly check the attributes of the stall on the right-hand panel.
- In case of any variation in the digitized layouts on this portal and the actual layout on the ground, invoicing will be done on actual basis.

Please read and accept the [Terms and Conditions](#) to proceed further.

I/We accept Terms and Conditions

**Category\***

**Hall\***

**Stall\***



## Stall Details

Hall Area	Ground Floor
Stall Number	
Stall Type	
Total Area	
Rate	
Rental	Rs.
Open Sides	
Premium Charges	Rs.
Electricity Charges	Rs.
Total	Rs.
1GST	Rs.
SGST	Rs.
CGST	Rs.
Total GST	Rs.
NET Payable	Rs.

Booked
  In Process
  Available Stalls
  Not Available
  Selected

## Cart

Item	Company Name	Hall	Stall Type	Cost	Remove
H12A-01-A	Love And Thunder	Hall 12 or 12A	shell	Rs. 395861	

**Total Cost:** Rs.395861.00

6. Select the **Category** (Product) from the dropdown.
7. Select the **hall** from the drop down.
8. Select the **Stall Type** (Shell or Bare) from the dropdown.

9. Click on GO and the map of the hall will be loaded.

**Note !**

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Category\* Hall\* Stall\*

Footwear, Bags v H8\_11 v Shell v

IITF - 2023  
HALL 8, 9, 10 & 11

HALL 11 HALL 10 HALL 9 HALL 8

Legend: ■ Booked ■ In Process ■ Available Stalls ■ Not Available ■ Selected

**Stall Details**

Hall Area	H8_11
Stall Number	H11-01-A
Stall Type	
Total Area	30
Rate	15975
Rental	Rs. 479250
Open Sides	1
Premium Charges	Rs. 0
Electricity Charges	Rs. 0
Total	Rs. 479250
IGST	Rs. 86265
SGST	Rs. 0
CGST	Rs. 0
Total GST	Rs. 86265
NET Payable	Rs. 565515

**Cart**

Item	Company Name	Hall	Stall Type	Cost	Remove
H11-01-A	Love And Thunder	H8_11	shell	Rs. 565515	
<b>Total Cost:</b>				Rs. 565515	

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10. Select the available stall of your choice and **Add to Cart**. Only 02 stalls can be added one-by-one to the cart per user.

11. Scroll down and click on **checkout**.

12. After clicking on **Checkout**, you will get 40 minutes to complete the booking. The Proforma Invoice for the stall you selected will be displayed on the screen. Please select the **TDS option (mandatory)**.

Proforma INVOICE

Total time left for  
Stall Booking : **44m**  
**46s**

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GSTIN: ██████████  
PAN: ██████████  
Date: 14/OCT/2022

Proforma Invoice to:  
**Love And Thunder**  
dfact  
322332  
Subject: INDIA INTERNATIONAL TRADE FAIR 11/2022, Nov 14-27

India Trade Promotion Organisation  
Email: domesticfairs@itpo.gov.in  
Pragati Maidan, New Delhi, India  
Tel: +91-11-2337-1540  
GSTIN: 07AAAT12955C12X  
PAN: AAAT12955C

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PROFORMA INVOICE IITF 2022

**HALL/STALL : H12A-01-B**

**Select TDS Mode**

Will you be deducting the TDS?\*

Please Select

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Sr No.	PARTICULARS	UNIT PRICE	AMOUNT	TOTAL
1	Participation Charges of stall 15 Sq. Meter of Type <b>shell</b> <b>Stall No. H12A-01-B</b>	15975	15 * 15975	239625
2	Premium Charges for Open Sides( if applicable)	-	-	0
3	Electricity Charges as per applicable	-	-	0
4	<b>Taxable Amount</b>	-	-	239625
5	<b>IGST</b>	-	-	43133
6	<b>CGST</b>	-	-	0
7	<b>SGST</b>	-	-	0
8	<b>Total GST</b>	-	-	43133
<b>GRAND TOTAL</b>				<b>282758</b>

I hereby undertake that I hereby agree that merely by making payment, it does not guarantee the allotment of space at a particular stall/hall and the same is subject to re-allocation by ITPO for the purpose of putting items together or any other administrative reasons.

In case of any debit/credit will be settled as per the approved tariff for the event.

To make payment please select whether you are deducting TDS or not.

**Before Payment, Please Select TDS( Yes / No ).**

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Proforma Invoice was created on a computer and is valid without the signature and seal.

13. Please note that you will not be able to navigate anywhere from the checkout page once the countdown timer begins.
14. In case you wish to **cancel**, you will have to make all necessary selections, check boxes and then click on PayNow and proceed to the payment gateway page to **cancel the transaction** and make a fresh selection.
15. After completing the payment successfully, you will be able to see the completed booking on your dashboard.

Note:

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